

**Minerva Public Library
Board of Trustees**

October 26, 2023

**Monthly Regular Meeting
Packet**

**Minerva Public Library
Board of Trustees
October 26, 2023
Library Board Room**

Attendance:

Trustee: Roger Bartley_____

Trustee: Jennifer Beard_____

Trustee: Casey Milano_____

Trustee: Rebecca Miller_____

Trustee: Sarah Repella_____

Trustee: Diane Ruff_____

Trustee: Richard Rutledge_____

Fiscal Officer: Heather Husted_____

Director: Brenda Griffith_____

Call to Order:

Adjustments to the Agenda:

Public Participation:

Minutes: Approve minutes from the September 28, 2023 Records Commission Board Meeting.

Minutes: Approve minutes from the September 28, 2023 Regular Board Meeting.

Ongoing Business:

Dolly Parton Imagination Library of Ohio Update – we are maintaining our 257 registrations.

Fiscal Officer's Report:

Accept:

Monthly financial reports for September, 2023, and the Fiscal Officer's Monthly Report.

Current Revenue:

PLF Distribution: The September 2023 PLF distribution is \$76,798.25 which is 5.8% more than the \$72,543.65 received in September 2022. This month's state PLF receipts are 44% above the December, 2022 estimate of \$53,203.

2023 General Revenue Net Operating Position

September Revenue	= \$78,726	Total Annual Revenue	= \$ 656,009
September Expenses	= \$56,181	Total Annual Expenses	= \$ 545,190
Difference	\$22,545		\$ 110,819

General Fund Expenses as Percentage of Appropriation

2023 Appropriation*	Current 2023 Expenses	As Percentage
\$914,401	\$ 545,190	59.623%

*Includes \$100,000 transfer out to Capital

New Business:

Certificate of Appreciation: Request and present a resolution recognizing past director Mr. Tom Dillie for his dedication and 15 years of service to Minerva Public Library.

Library Closing: I am requesting to schedule a Staff Day for training and cleaning the carpets and upholstered chairs on the Wednesday before Thanksgiving, November 22nd. The Minerva school is also closed on Wednesday so we will not have any classes coming from the school. We will be closed on Thursday for Thanksgiving as usual. I would also ask for the library to be closed on Friday as a non-paid day to give the carpets time to dry. We will be open on Saturday as usual. The total estimated cost for Wednesday is less than \$500. We will be working on team building as our training focus for this event.

Approve the employment of three new Library Associate I Substitutes at the rate of \$10.50. The three new hires are Sue Barrick, Coral Abel, and Rhonda Grogg and have all passed the background check and will complete training.

Approve request to update the camera system: Quote included from 21st Century Alarm for \$8,279.00 to replace and update 9 interior cameras and add one exterior camera. (Quote attached)

Upcoming Holidays: We will be turning the Fireside Reading Room into a Winter Wonderland between Thanksgiving and New Years with a welcoming room for patrons to sit, read and enjoy the holiday atmosphere. Santa will be visiting the library on Saturday; December 9th and the community is welcome to visit Santa as well as take pictures with Santa. We will also have crafts and book readings of holiday stories from 9:00 am to 1:00 pm.

Correspondence

Communicated with Heather Miller, Library Relations & Training Development Manager from SEO and she will be visiting the library on Tuesday, November 21st to meet with staff and myself at 9:00 am. You are welcome to attend also.

Past Director Tom Dillie sent a thank you card to the board. (Brenda will share)

Director's Report

Accept the Director's monthly report for September. (attached)

September 2023 Library Statistics: In-house circulation was **15,436, 5.6% above** that of last September. As has been true all year, renewals made up more of the in-house circ than initial checkouts. Total circulation was **22,280, 16.29% above** September 2022. For September 2023 the door count was **6730, up 54%** from that of last September 2022 which totaled 4371. We now have all classes in the Elementary except for 4th grade receiving services from MPL.

Acknowledge Gifts—August

Unrestricted Individual Contributions to the General Fund

	\$ 0.00
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Total Restricted and Unrestricted	\$ 0.00

In-kind Gifts

Anonymous	84 books; 0 trade paperbacks; 0 DVDs
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Adjourn

The next Regular Board Meeting will be held on Thursday, November 16, 2023 at 6:30 pm in the Board Meeting Room.

MINERVA PUBLIC LIBRARY

RECORDS COMMISSION MEETING MINUTES

September 28, 2023

Attendance: Trustees Roger Bartley, Jennifer Beard, Casey Milano, Rebecca Miller, Sarah Repella, Diane Ruff, and Richard Rutledge; Director Brenda Griffith; Fiscal Officer Heather Husted.

The meeting was called to order at 6:20 p.m.

The Committee members were reminded that the entire Board serves as the Records Commission. In February 2008, the Records Commission approved a Schedule of Records Retention and Disposition, which lists each type of record and when its disposal may take place. At its required annual meeting, the Records Commission is presented with a Certificate of Records Disposal (Form RC-3) prepared in accordance with the approved Schedule. The approved Form RC-3 is mailed to Ohio Historical Society, who will forward it to the Auditor of State's Records Office. The records may be destroyed if no reply is received within 15 business days. We will use the MRDD-sponsored shredding service located in Carrollton. They will come to our site for pick-up of the materials to be shredded.

Sarah Repella moved and Diane Ruff seconded to approve the attached Certificate of Records Disposal and submit it to the Ohio Historical Society. The resolution passed unanimously.

The meeting was adjourned at 6:30 p.m.

**Minerva Public Library Board of Trustees
Minutes of the September 28, 2023 Regular Meeting**

Call to Order: Mr. Bartley called the meeting to order at 6:30 pm in the Library's Board Room.

Attendance: Library Trustees Roger Bartley, Jennifer Beard, Casey Milano, Becky Miller, Sara Repella, Diane Ruff, Dick Rutledge; Library Director, Brenda Griffith; Fiscal Officer Heather Husted.

Adjustments to the Agenda: Mrs. Griffith indicated there will be additional business and resolutions requested for new business due to the arrival of ongoing information.

Public Participation: none

Minutes: Ms. Milano moved to **Approve the minutes of the August 24, 2023 Regular Board Meeting.** Ms. Miller seconded. Motion carried unanimously.

Ongoing Business:

Dolly Parton Imagination Library of Ohio Update: Mrs. Griffith indicated that we receive an email at the beginning of each month and this month there was no updates.

Fiscal Officer's Report:

Mrs. Beard moved to **Accept** the monthly financial reports for August, 2023, and the Fiscal Officer's Monthly Report as presented. Ms. Milano seconded. Motion carried unanimously. (the monthly financial reports and Fiscal Officer's Report are included in the Board Packet.

Current Revenue:

PLF Distribution: The August 2023 PLF distribution is \$60,989 which is 3% more than the \$59,210 received in August 2022. This month's state PLF receipts are 14% below the December, 2022 estimate of \$53,203.

2023 General Revenue Net Operating Position

August Revenue = \$62,893 Total Annual Revenue = \$ 514,390

August Expenses	= \$60,655	Total Annual Expenses	= \$ 464,883
Difference	\$ 2,238		\$ 49,507

General Fund Expenses as Percentage of Appropriation

<u>2023 Appropriation*</u>	<u>Current 2023 Expenses</u>	<u>As Percentage</u>
\$914,401	\$ 489,008	53.479%

*Includes \$100,000 transfer out to Capital

New Business:

Minerva Public Library Closing for inclement weather. When the Minerva Public School System is closed for inclement winter weather, the library will also be closed. Staff scheduled to work during an inclement weather closing day would receive their scheduled pay if they are scheduled to work the day of the closing. Employees would not be required to make up the time they receive compensation for a inclement weather closing. Employees not scheduled to work when the library is closed for inclement winter weather will not receive any additional compensation. This would be a revision to section 440 of the Employee Handbook.

Minerva Public Library closed when the Minerva Public School closes for inclement winter weather. Ms. Ruff moved to **Approve Resolution 23-09-01** to close the library when the Minerva Public School closes for inclement winter weather. Employees scheduled to work when the library closes for inclement winter weather will still receive their regularly scheduled pay. Ms. Beard seconded. Motion carried unanimously.

The Organizational Chart is now updated. Ms. Beard moved to **Approve Resolution 23-09-02** to accept the revised organizational chart as of September 28, 2023. Ms. Ruff seconded. Motion carried unanimously.

The Asset Listing has been updated as of September 2, 2023 (included in packet.) Ms. Milano moved to **Approve Resolution 23-09-03** to accept the revised Asset Listing from inventory review performed by the Fiscal Officer Husted and retiring director Mr. Dillie. Ms. Ruff seconded. Motion carried unanimously.

The Security Alarm System is in need of updates. Ms. Repella moved to **Approve Resolution 23-09-04** to update the security alarm system with 21st Century Alarm accepting their quote total of \$4,717.50. (see attached) Ms. Beard seconded. Motion carried unanimously.

The Consumer Bank Credit Card application requires board signature and resolution. Ms. Miller moved to **Approve Resolution 23-09-05** to allow Director Griffith to submit for a Minerva Public Library credit card issued in Director Griffith's name from Consumer's Bank to support purchases when deemed necessary. Ms. Repella seconded. Motion carried unanimously.

Life Insurance Benefit for full-time employees. Ms. Beard moved to **Approve Resolution 23-09-06** to provide all full-time employees a life insurance benefit of \$50,000 exclusive of their annual salary. Ms. Ruff seconded. Motion carried unanimously.

Director Dillie has retired as on September 30, 2023. Mr. Rutledge moved to **Approve Resolution 23-09-07** to recognize Director Dillie's 15 years of service to the Minerva Public Library and have a certificate created. Ms. Repella seconded. Motion carried unanimously.

Minerva Public Library Saturday open hours will change effective October 7, 2023 from 10:00 am through 5:00 pm to open hours of 9:00 am through 1:00 pm due to low patron attendance after 1:00 pm. Ms. Milano moved to **Approve Resolution 23-09-08** to change the Minerva Public Library open hours on Saturdays to open from 9:00 am through 1:00 pm effective beginning Saturday, October 7, 2023. Ms. Beard seconded. Motion carried unanimously.

Moving line-item funding. Director Griffith along with Fiscal Officer Husted suggest we transfer \$4,775 from Maintenance and Repair of Facilities to Land Improvement for the outside patio and water display renovation. Also requesting to transfer \$3,500 from Contingencies with \$3,000 to transfer in Supplies for Programming and \$500 to transfer to Other-Information Technology. Ms. Milano moved to **Approve Resolution 23-09-09** to move the requested funds to the designated account as requested. Ms. Repella seconded. Motion carried unanimously.

Correspondence

Conference call with Don Winland, Infrastructure and Security Specialist from the State Library of Ohio, Serving Every Ohioan. Jennifer Bates and myself met with Don to discuss the process for moving the library's Workflows Access which is our check-in / out cataloging system to a new platform. Our current SEO platform will be dissolving at the end of October. Don had simplified the login and we moved through the demonstration process pretty quickly. Jennifer (our IT employee) will assure that all computers will be formatted to the new site/URL by the deadline of October 31st.

Brenda contacted Evan Struble at SEO to add Minerva Public Library to the waiting list for SEO's assistance with creating a new Strategic Plan. We are 8th on the wait list. We are projected to begin the process with the assistance of SEO during the summer of 2024.

Director's Report

Accept the Director's monthly report for August. attached

August 2023 Library Statistics: In-house circulation was 13,470, 3.6% above that of last August. As has been true all year, renewals made up more of the in-house circ than initial checkouts. Total circulation was 20,075, 8.01% above August 2022. Door count was 3,773, -11.0% below that of last August 2022. There was only one children's event in August 2023 which accounts for the lower door counts and in-house circulation.

Acknowledge Gifts—August

Unrestricted Individual Contributions to the General Fund

	\$ 30.20
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Total Restricted and Unrestricted	\$ 30.20

In-kind Gifts

Anonymous	9 books; 48 trade paperbacks; 32 DVDs
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Ms. Milano moved to **Adjourn** at 7:30 pm. Ms. Repella seconded.

The next Regular Board Meeting will be held on October 26, 2023 at 6:30 pm in the Board Meeting Room.

Board President	Date
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Board Vice-President	Date
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Fiscal Officer's Report September 2023

1. Bank Reconciliation
 - a. Huntington Savings account was closed.
 - b. Huntington Money Market was opened at 3% interest rate.
 - c. CDAR opened at Huntington at 5.2% for 52 weeks.
2. Revenue Receipt Register
 - a. Carroll County PLF was miss entered last month- now shows corrected.
 - b. \$1,122.22 of interest earned in August.
 - i. Plus \$235.46 interest accrued in CDAR
3. Appropriation Payment Register
 - a. \$3,055.49 in new books between both departments
 - b. \$2,146.72 in downloadable content.
4. Revenue Status
 - a. PLF is close to estimate for year
 - i. Slightly behind for Carroll and Columbiana counties
 - b. Interest is at 118% of budget
5. Appropriation Status
 - a. All seems appropriate for this time in the year.
 - b. Overall Appropriation Status is 53% (includes budgeted \$100,000.00 transfer to capital.)
6. Banking
 - a. Chase checking account has been closed.
 - i. All money is now at Consumers or Huntington

Minerva Public Library

September 2023 Financial Reports

Submitted for the October 2023 Board Meeting

**Fiscal Officer's Report
Revenue Status Report
Appropriation Status Report
Bank Reconciliation
Fund Status
Investment Listing**

Bank Reconciliation

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

Prior UAN Balance:		\$984,624.91
Receipts:	+	\$78,725.88
Payments:	-	\$56,181.39
Adjustments:	+	\$0.00
		<hr/>
Current UAN Balance as of 09/30/2023:		\$1,007,169.40
Other Adjusting Factors:	+	\$0.00
		<hr/>
Adjusted UAN Balance as of 09/30/2023:		<u>\$1,007,169.40</u>
Entered Bank Balances as of 09/30/2023:		\$1,009,576.48
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$2,407.08
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
		<hr/>
Adjusted Bank Balances as of 09/30/2023:		<u>\$1,007,169.40</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 09/30/2023.

There are no outstanding adjustments as of 09/30/2023.

Bank Balances

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

<u>Type</u>	<u>Name</u>	<u>Number</u>	<u>Prior Bank Balance</u>	<u>Calculated Bank Balance</u>	<u>Entered Bank Balance</u>	<u>Difference</u>
Primary	PRIMARY		\$227,324.52	\$240,659.11	\$240,659.11	\$0.00
Secondary	CHANGE AMT		\$191.00	\$191.00	\$191.00	\$0.00
Secondary	PETTYCASH2		\$62.20	\$62.20	\$62.20	\$0.00
Investment	CD042517		\$21,769.72	\$21,778.97	\$21,778.97	\$0.00
Investment	CD072716		\$21,819.59	\$21,894.21	\$21,894.21	\$0.00
Investment	CD082817		\$22,065.03	\$22,140.49	\$22,140.49	\$0.00
Investment	CDAR-HUNT		\$75,013.46	\$75,013.46	\$75,013.46	\$0.00
Investment	Hunt. MM		\$162,051.66	\$162,451.24	\$162,451.24	\$0.00
Investment	Money Mark		\$464,654.83	\$465,385.80	\$465,385.80	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
	Total:		<u>\$994,952.01</u>	<u>\$1,009,576.48</u>	<u>\$1,009,576.48</u>	<u>\$0.00</u>

Outstanding Payments

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	498-2023	09/14/2023	LOVELESS EXTERMINATING	\$120.00
PRIMARY	Electronic	522-2023	09/18/2023	Anna Minor	\$72.05
PRIMARY	Electronic	526-2023	09/21/2023	MINERVA HIGH SCHOOL	\$65.00
PRIMARY	Electronic	536-2023	09/22/2023	House Cleaning Genie	\$739.02
PRIMARY	Electronic	537-2023	09/22/2023	AMAZON	\$57.18
PRIMARY	Electronic	540-2023	09/25/2023	PC CoPilot	\$946.00
PRIMARY	Electronic	541-2023	09/25/2023	KISHMAN'S IGA	\$12.34
PRIMARY	Electronic	554-2023	09/29/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	556-2023	09/29/2023	Ohio Department of Taxation	\$2.26
PRIMARY	Electronic	557-2023	09/28/2023	Solid Waste And Recycling	\$120.00
PRIMARY	Electronic	558-2023	09/28/2023	AMAZON	\$41.95
PRIMARY	Electronic	559-2023	09/28/2023	DEMCO, INC.	\$62.19
PRIMARY	Warrant	7002	09/07/2023	Carrie Suntheimer	\$20.99
PRIMARY	Warrant	7003	09/28/2023	Kathryn Heller	\$17.16
					\$2,407.08

Cleared Payments

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	351-2023	07/27/2023	DEMCO, INC.	\$161.92
PRIMARY	Electronic	390-2023	08/07/2023	NEO-RLS	\$5.00
PRIMARY	Electronic	423-2023	08/21/2023	Anna Minor	\$62.09
PRIMARY	Electronic	425-2023	08/21/2023	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$253.00
PRIMARY	Electronic	428-2023	09/15/2023	AMERICAN ELECTRIC POWER	\$2,556.72
PRIMARY	Electronic	435-2023	08/24/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$160.52
PRIMARY	Electronic	436-2023	08/24/2023	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$280.00
PRIMARY	Electronic	437-2023	08/24/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$7,172.92
PRIMARY	Electronic	439-2023	08/24/2023	AMAZON	\$195.46
PRIMARY	Electronic	440-2023	08/24/2023	AMAZON	\$39.94
PRIMARY	Electronic	441-2023	08/24/2023	AMAZON	\$24.53
PRIMARY	Electronic	442-2023	08/24/2023	AMAZON	\$87.48
PRIMARY	Electronic	443-2023	08/24/2023	AMAZON	\$156.11
PRIMARY	Electronic	444-2023	08/24/2023	Spotless Washing	\$200.00
PRIMARY	Electronic	447-2023	08/28/2023	CLEAN - N - GREEN	\$85.00
PRIMARY	Electronic	448-2023	08/28/2023	House Cleaning Genie	\$308.87
PRIMARY	Electronic	450-2023	08/28/2023	AMAZON	\$97.42
PRIMARY	Electronic	451-2023	08/28/2023	AMAZON	\$119.84
PRIMARY	Electronic	452-2023	08/28/2023	PC CoPilot	\$725.00
PRIMARY	Electronic	453-2023	08/28/2023	Solid Waste And Recycling	\$112.00
PRIMARY	Electronic	454-2023	08/31/2023	MINERVA AREA CHAMBER OF COMMERCE	\$80.00
PRIMARY	Electronic	457-2023	09/01/2023	House Cleaning Genie	\$266.52
PRIMARY	Electronic	458-2023	09/01/2023	Kanopy Inc.	\$60.30
PRIMARY	Electronic	459-2023	09/14/2023	COLUMBIA GAS OF OHIO	\$454.79
PRIMARY	Electronic	460-2023	09/07/2023	Jennifer Baker	\$363.91
PRIMARY	Electronic	461-2023	09/07/2023	Jennifer Bates	\$1,383.13
PRIMARY	Electronic	462-2023	09/07/2023	Thomas Dillie	\$1,632.03
PRIMARY	Electronic	463-2023	09/07/2023	Kathryn Heller	\$1,251.01
PRIMARY	Electronic	464-2023	09/07/2023	Heather Husted	\$908.24
PRIMARY	Electronic	465-2023	09/07/2023	Donna Kohler	\$397.65
PRIMARY	Electronic	466-2023	09/07/2023	Lisa Lutes	\$550.37
PRIMARY	Electronic	467-2023	09/07/2023	Anna Minor	\$782.53
PRIMARY	Electronic	468-2023	09/07/2023	Tabatha R Peterson	\$336.76

Cleared Payments

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	469-2023	09/07/2023	Kendra Selby	\$1,010.41
PRIMARY	Electronic	470-2023	09/07/2023	Anne Tokos	\$195.31
PRIMARY	Electronic	471-2023	09/07/2023	Laken Underwood	\$888.78
PRIMARY	Electronic	472-2023	09/07/2023	James Van Horne	\$445.00
PRIMARY	Electronic	473-2023	09/07/2023	Nicole Weber	\$838.06
PRIMARY	Electronic	475-2023	09/07/2023	James Van Horne	\$845.20
PRIMARY	Electronic	477-2023	09/07/2023	James Van Horne	\$1,325.30
PRIMARY	Electronic	479-2023	09/08/2023	OHIO PUBLIC EMPLOYEES DEFERRED	\$440.00
PRIMARY	Electronic	480-2023	09/07/2023	WATER AND SEWER DEPT.	\$134.28
PRIMARY	Electronic	481-2023	09/07/2023	TREASURER, STATE OF OHIO	\$762.00
PRIMARY	Electronic	482-2023	09/07/2023	MANGO LANGUAGES	\$200.00
PRIMARY	Electronic	483-2023	09/08/2023	MIDWEST TAPE	\$2,289.08
PRIMARY	Electronic	484-2023	09/08/2023	UNIQUE MANAGEMENT SERVICES, INC.	\$108.35
PRIMARY	Electronic	485-2023	09/08/2023	QUILL CORPORATION	\$113.97
PRIMARY	Electronic	486-2023	09/08/2023	copeco	\$467.95
PRIMARY	Electronic	487-2023	09/08/2023	THE REPOSITORY	\$13.00
PRIMARY	Electronic	488-2023	09/08/2023	INDEPENDENT ELEVATOR CO., INC.	\$220.00
PRIMARY	Electronic	489-2023	09/08/2023	SAND ROCK MINERAL WATER CO.	\$27.50
PRIMARY	Electronic	490-2023	09/08/2023	AMAZON	\$43.95
PRIMARY	Electronic	491-2023	09/08/2023	AMAZON	\$55.85
PRIMARY	Electronic	492-2023	09/08/2023	AMAZON	\$152.93
PRIMARY	Electronic	493-2023	09/08/2023	FIRST COMMUNICATIONS	\$696.60
PRIMARY	Electronic	494-2023	09/11/2023	BAKER & TAYLOR BOOKS	\$1,280.13
PRIMARY	Electronic	495-2023	09/14/2023	House Cleaning Genie	\$321.01
PRIMARY	Electronic	496-2023	09/14/2023	House Cleaning Genie	\$563.32
PRIMARY	Electronic	497-2023	09/14/2023	Johnson Controls Fire Protections LP	\$420.00
PRIMARY	Electronic	499-2023	09/14/2023	THE REPOSITORY	\$19.99
PRIMARY	Electronic	500-2023	09/14/2023	AMAZON	\$95.84
PRIMARY	Electronic	501-2023	09/21/2023	Jennifer Baker	\$363.91
PRIMARY	Electronic	502-2023	09/21/2023	Paige Barkan	\$48.23
PRIMARY	Electronic	503-2023	09/21/2023	Jennifer Bates	\$1,130.98
PRIMARY	Electronic	504-2023	09/21/2023	Cheryl Davis	\$110.10
PRIMARY	Electronic	505-2023	09/21/2023	Thomas Dillie	\$673.20
PRIMARY	Electronic	506-2023	09/21/2023	Dianne Ferrell	\$379.68

Cleared Payments

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	507-2023	09/21/2023	Brenda A Griffith	\$1,792.42
PRIMARY	Electronic	508-2023	09/21/2023	Kathryn Heller	\$1,251.01
PRIMARY	Electronic	509-2023	09/21/2023	Heather Husted	\$656.68
PRIMARY	Electronic	510-2023	09/21/2023	Donna Kohler	\$397.64
PRIMARY	Electronic	511-2023	09/21/2023	Lisa Lutes	\$458.64
PRIMARY	Electronic	512-2023	09/21/2023	Anna Minor	\$782.54
PRIMARY	Electronic	513-2023	09/21/2023	Jersey Moss	\$36.26
PRIMARY	Electronic	514-2023	09/21/2023	Tabatha R Peterson	\$343.51
PRIMARY	Electronic	515-2023	09/21/2023	Kendra Selby	\$761.79
PRIMARY	Electronic	516-2023	09/21/2023	Anne Tokos	\$139.15
PRIMARY	Electronic	517-2023	09/21/2023	Laken Underwood	\$888.78
PRIMARY	Electronic	518-2023	09/21/2023	Nicole Weber	\$838.06
PRIMARY	Electronic	520-2023	09/18/2023	QUILL CORPORATION	\$100.22
PRIMARY	Electronic	521-2023	09/18/2023	RENTWEAR, INC.	\$63.69
PRIMARY	Electronic	523-2023	09/21/2023	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$253.00
PRIMARY	Electronic	524-2023	09/21/2023	AMAZON	\$58.96
PRIMARY	Electronic	525-2023	09/21/2023	AMAZON	\$35.02
PRIMARY	Electronic	527-2023	09/22/2023	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	528-2023	09/22/2023	Ohio Department of Taxation	\$559.25
PRIMARY	Electronic	529-2023	09/22/2023	City of Canton	\$17.18
PRIMARY	Electronic	530-2023	09/22/2023	City of Louisville	\$35.88
PRIMARY	Electronic	531-2023	09/22/2023	RITA	\$462.78
PRIMARY	Electronic	532-2023	09/22/2023	EFTPS	\$2,548.28
PRIMARY	Electronic	533-2023	09/21/2023	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$280.00
PRIMARY	Electronic	534-2023	09/21/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$4,854.70
PRIMARY	Electronic	535-2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$7,110.62
PRIMARY	Electronic	538-2023	09/22/2023	CENTER POINT LARGE PRINT	\$76.61
PRIMARY	Electronic	539-2023	09/22/2023	THE REPOSITORY	\$19.99
PRIMARY	Electronic	542-2023	09/25/2023	CHASE CARD SERVICES	\$1,210.72
PRIMARY	Electronic	555-2023	09/29/2023	EFTPS	\$11.26
PRIMARY	Electronic	584-2023	09/01/2023	CONSUMERS NATIONAL BANK	\$7.20
PRIMARY	Electronic	585-2023	09/29/2023	CONSUMERS NATIONAL BANK	\$20.00
PRIMARY	Electronic	586-2023	09/29/2023	CONSUMERS NATIONAL BANK	\$25.00

Cleared Payments

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	587-2023	09/01/2023	CONSUMERS NATIONAL BANK	\$13.60
					<hr/>
					\$64,101.41
					<hr/>

Cleared Receipts

Reconciled Date 9/30/2023

Posted 10/6/2023 2:27:17 PM

<u>Account</u>	<u>Type</u>	<u>Ticket #</u>	<u>Receipt #</u>	<u>Post Date</u>	<u>Source</u>	<u>Amount</u>
PRIMARY	Standard		169-2023	09/01/2023	PAYPAL INC	\$19.77
PRIMARY	Standard		171-2023	09/07/2023	Daily Receipts-CNB Registers	\$97.30
PRIMARY	Standard		173-2023	09/08/2023	CARROLL COUNTY AUDITOR'S OFFICE	\$15,744.38
PRIMARY	Standard		174-2023	09/09/2023	STARK COUNTY AUDITOR'S OFFICE	\$59,191.92
PRIMARY	Standard		172-2023	09/11/2023	Daily Receipts-CNB Registers	\$161.70
PRIMARY	Standard		175-2023	09/12/2023	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,861.95
PRIMARY	Standard		176-2023	09/14/2023	Daily Receipts-CNB Registers	\$24.50
PRIMARY	Standard		177-2023	09/18/2023	Daily Receipts-CNB Registers	\$71.35
PRIMARY	Standard		178-2023	09/18/2023	Daily Receipts-CNB Registers	\$36.48
PRIMARY	Standard		179-2023	09/18/2023	Daily Receipts-CNB Registers	\$22.20
PRIMARY	Standard		180-2023	09/21/2023	Daily Receipts-CNB Registers	\$12.15
PRIMARY	Standard		181-2023	09/25/2023	Daily Receipts-CNB Registers	\$20.90
PRIMARY	Standard		182-2023	09/28/2023	Daily Receipts-CNB Registers	\$23.15
PRIMARY	Standard		183-2023	09/28/2023	Daily Receipts-CNB Registers	\$148.25
CD042517	Interest		191-2023	09/25/2023	CD042517	\$9.25
CD072716	Interest		190-2023	09/27/2023	CD072716	\$74.62
CD082817	Interest		192-2023	09/28/2023	CD082817	\$75.46
Hunt. MM	Interest		185-2023	09/29/2023	Hunt. MM	\$399.58
Money Mark	Interest		186-2023	09/30/2023	Money Mark	\$730.97
						\$78,725.88

Appropriation Payment Register

September 2023

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-110-0001 Salaries{ADMINISTRATIVE SALARIES}						
462-2023	EP	09/07/2023	09/02/2023	Thomas Dillie	\$1,632.03	C
464-2023	EP	09/07/2023	09/02/2023	Heather Husted	908.24	C
479-2023	EW	09/08/2023	09/02/2023	OHIO PUBLIC EMPLOYEES DEFERRED	400.00	C
505-2023	EP	09/21/2023	09/18/2023	Thomas Dillie	673.20	C
507-2023	EP	09/21/2023	09/18/2023	Brenda A Griffith	1,792.42	C
509-2023	EP	09/21/2023	09/18/2023	Heather Husted	656.68	C
534-2023	CH	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	337.88	C
528-2023	EW	09/22/2023	09/21/2023	Ohio Department of Taxation	198.78	C
529-2023	EW	09/22/2023	09/21/2023	City of Canton	17.18	C
531-2023	EW	09/22/2023	09/21/2023	RITA	119.98	C
532-2023	EW	09/22/2023	09/21/2023	EFTPS	795.83	C
535-2023	EW	09/22/2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	803.58	C
Account Total:					<u>\$8,335.80</u>	
Account Code: 1000-110-110-0002 Salaries{MANAGERS}						
463-2023	EP	09/07/2023	09/02/2023	Kathryn Heller	\$1,251.01	C
508-2023	EP	09/21/2023	09/18/2023	Kathryn Heller	1,251.01	C
533-2023	EW	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	50.00	C
534-2023	CH	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	337.88	C
528-2023	EW	09/22/2023	09/21/2023	Ohio Department of Taxation	57.82	C
530-2023	EW	09/22/2023	09/21/2023	City of Louisville	35.88	C
531-2023	EW	09/22/2023	09/21/2023	RITA	48.94	C
532-2023	EW	09/22/2023	09/21/2023	EFTPS	249.88	C
535-2023	EW	09/22/2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	368.00	C
7003	WS	09/28/2023	09/28/2023	Kathryn Heller	17.16	O
553-2023	EW	09/29/2023	09/28/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	29.58	V
553-2023	EW	09/29/2023	09/28/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	-29.58	V
554-2023	EW	09/29/2023	09/28/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	0.00	O
555-2023	EW	09/29/2023	09/28/2023	EFTPS	10.16	C
556-2023	EW	09/29/2023	09/28/2023	Ohio Department of Taxation	2.26	O
Account Total:					<u>\$3,680.00</u>	
Account Code: 1000-110-110-0003 Salaries{NON-PROFESSIONALS}						
460-2023	EP	09/07/2023	09/02/2023	Jennifer Baker	\$363.91	C
461-2023	EP	09/07/2023	09/02/2023	Jennifer Bates	1,383.13	C
465-2023	EP	09/07/2023	09/02/2023	Donna Kohler	397.65	C
466-2023	EP	09/07/2023	09/02/2023	Lisa Lutes	550.37	C
467-2023	EP	09/07/2023	09/02/2023	Anna Minor	782.53	C
468-2023	EP	09/07/2023	09/02/2023	Tabatha R Peterson	336.76	C
469-2023	EP	09/07/2023	09/02/2023	Kendra Selby	1,010.41	C

Appropriation Payment Register

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
471-2023	EP	09/07/2023	09/02/2023	Laken Underwood	888.78	C
473-2023	EP	09/07/2023	09/02/2023	Nicole Weber	838.06	C
479-2023	EW	09/08/2023	09/02/2023	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
501-2023	EP	09/21/2023	09/18/2023	Jennifer Baker	363.91	C
502-2023	EP	09/21/2023	09/18/2023	Paige Barkan	48.23	C
503-2023	EP	09/21/2023	09/18/2023	Jennifer Bates	1,130.98	C
506-2023	EP	09/21/2023	09/18/2023	Dianne Ferrell	379.68	C
510-2023	EP	09/21/2023	09/18/2023	Donna Kohler	397.64	C
511-2023	EP	09/21/2023	09/18/2023	Lisa Lutes	458.64	C
512-2023	EP	09/21/2023	09/18/2023	Anna Minor	782.54	C
514-2023	EP	09/21/2023	09/18/2023	Tabatha R Peterson	343.51	C
515-2023	EP	09/21/2023	09/18/2023	Kendra Selby	761.79	C
517-2023	EP	09/21/2023	09/18/2023	Laken Underwood	888.78	C
518-2023	EP	09/21/2023	09/18/2023	Nicole Weber	838.06	C
533-2023	EW	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	230.00	C
534-2023	CH	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	1,040.16	C
527-2023	EW	09/22/2023	09/21/2023	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
528-2023	EW	09/22/2023	09/21/2023	Ohio Department of Taxation	245.95	C
531-2023	EW	09/22/2023	09/21/2023	RITA	241.20	C
532-2023	EW	09/22/2023	09/21/2023	EFTPS	855.56	C
535-2023	EW	09/22/2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	1,685.46	C
553-2023	EW	09/29/2023	09/28/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	130.94	V
553-2023	EW	09/29/2023	09/28/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	-130.94	V
554-2023	EW	09/29/2023	09/28/2023	AMERICAN HERITAGE LIFE INSURANCE COMPANY	130.94	O
Account Total:					<u>\$17,454.63</u>	
Account Code: 1000-110-110-0004 Salaries{SUBSTITUTES}						
470-2023	EP	09/07/2023	09/02/2023	Anne Tokos	\$195.31	C
504-2023	EP	09/21/2023	09/18/2023	Cheryl Davis	110.10	C
513-2023	EP	09/21/2023	09/18/2023	Jersey Moss	36.26	C
516-2023	EP	09/21/2023	09/18/2023	Anne Tokos	139.15	C
528-2023	EW	09/22/2023	09/21/2023	Ohio Department of Taxation	2.00	C
531-2023	EW	09/22/2023	09/21/2023	RITA	8.32	C
532-2023	EW	09/22/2023	09/21/2023	EFTPS	8.05	C
535-2023	EW	09/22/2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	55.47	C
Account Total:					<u>\$554.66</u>	
Account Code: 1000-110-110-0005 Salaries{SERVICE WORKERS}						
472-2023	EP	09/07/2023	09/02/2023	James Van Horne	\$445.00	C
475-2023	EP	09/07/2023	09/02/2023	James Van Horne	845.20	C
477-2023	EP	09/07/2023	09/02/2023	James Van Horne	1,325.30	C

Appropriation Payment Register

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
528-2023	EW	09/22/2023	09/21/2023	Ohio Department of Taxation	54.70	C
531-2023	EW	09/22/2023	09/21/2023	RITA	44.34	C
532-2023	EW	09/22/2023	09/21/2023	EFTPS	191.62	C
535-2023	EW	09/22/2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	50.26	C
Account Total:					<u>\$2,956.42</u>	
Account Code:	1000-110-211-0000 Ohio Public Employees Retirement System					
535-2023	EW	09/22/2023	09/22/2023	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$4,147.85	C
Account Total:					<u>\$4,147.85</u>	
Account Code:	1000-110-213-0000 Medicare					
532-2023	EW	09/22/2023	09/21/2023	EFTPS	\$447.34	C
555-2023	EW	09/29/2023	09/28/2023	EFTPS	1.10	C
Account Total:					<u>\$448.44</u>	
Account Code:	1000-110-221-0000 Medical / Hospitalization Insurance					
534-2023	CH	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENT	\$3,094.95	C
Account Total:					<u>\$3,094.95</u>	
Account Code:	1000-110-222-0000 Life Insurance					
534-2023	CH	09/21/2023	09/21/2023	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENT	\$43.83	C
Account Total:					<u>\$43.83</u>	
Account Code:	1000-110-450-0015 Supplies{PROGRAMING SUPPLIES}					
490-2023	CH	09/08/2023	09/08/2023	AMAZON	\$43.95	C
500-2023	CH	09/14/2023	09/14/2023	AMAZON	95.84	C
525-2023	CH	09/21/2023	09/21/2023	AMAZON	35.02	C
541-2023	CH	09/25/2023	09/25/2023	KISHMAN'S IGA	12.34	O
542-2023	CH	09/25/2023	09/25/2023	CHASE CARD SERVICES	1,116.43	C
Account Total:					<u>\$1,303.58</u>	
Account Code:	1000-120-411-1000 Books and Pamphlets{ADULT DEPT. BOOKS}					
494-2023	CH	09/11/2023	09/11/2023	BAKER & TAYLOR BOOKS	\$1,197.24	C
524-2023	CH	09/21/2023	09/21/2023	AMAZON	58.96	C
526-2023	CH	09/21/2023	09/21/2023	MINERVA HIGH SCHOOL	65.00	O
537-2023	CH	09/22/2023	09/22/2023	AMAZON	57.18	O
538-2023	CH	09/22/2023	09/22/2023	CENTER POINT LARGE PRINT	76.61	C
Account Total:					<u>\$1,454.99</u>	
Account Code:	1000-120-411-2000 Books and Pamphlets{YOUTH DEPT. BOOKS}					
494-2023	CH	09/11/2023	09/11/2023	BAKER & TAYLOR BOOKS	\$82.89	C
Account Total:					<u>\$82.89</u>	
Account Code:	1000-120-412-0000 Periodicals					
487-2023	CH	09/08/2023	09/08/2023	THE REPOSITORY	\$13.00	C
499-2023	CH	09/14/2023	09/14/2023	THE REPOSITORY	19.99	C

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
539-2023	CH	09/22/2023	09/22/2023	THE REPOSITORY	19.99	C
					Account Total:	\$52.98
Account Code:	1000-120-413-1006 Audiovisual Materials(Audiovisual Materials ADULT)					
542-2023	CH	09/25/2023	09/25/2023	CHASE CARD SERVICES	\$21.98	C
					Account Total:	\$21.98
Account Code:	1000-120-413-1007 Audiovisual Materials(DOWNLOADABLE CONTENT)					
458-2023	CH	09/01/2023	09/01/2023	Kanopy Inc.	\$60.30	C
482-2023	CH	09/07/2023	09/07/2023	MANGO LANGUAGES	200.00	C
483-2023	CH	09/08/2023	09/08/2023	MIDWEST TAPE	2,289.08	C
					Account Total:	\$2,549.38
Account Code:	1000-120-459-0008 Other - Supplies(CATALOGING & PROCESSING SUPPL.)					
559-2023	CH	09/28/2023	09/28/2023	DEMCO, INC.	\$62.19	O
					Account Total:	\$62.19
Account Code:	1000-210-321-0000 Telephone					
493-2023	CH	09/08/2023	09/08/2023	FIRST COMMUNICATIONS	\$696.60	C
					Account Total:	\$696.60
Account Code:	1000-210-332-0000 Maintenance and Repair on Equipment					
488-2023	CH	09/08/2023	09/08/2023	INDEPENDENT ELEVATOR CO., INC.	\$220.00	C
540-2023	CH	09/25/2023	09/25/2023	PC CoPilot	725.00	O
					Account Total:	\$945.00
Account Code:	1000-210-334-0000 Trash Removal					
557-2023	CH	09/28/2023	09/28/2023	Solid Waste And Recycling	\$120.00	O
					Account Total:	\$120.00
Account Code:	1000-210-339-0000 Other - Property Maint. Repair & Security Svc					
457-2023	CH	09/01/2023	09/01/2023	House Cleaning Genie	\$266.52	C
495-2023	CH	09/14/2023	09/14/2023	House Cleaning Genie	321.01	C
496-2023	CH	09/14/2023	09/14/2023	House Cleaning Genie	563.32	C
497-2023	CH	09/14/2023	09/14/2023	Johnson Controls Fire Protections LP	420.00	C
498-2023	CH	09/14/2023	09/14/2023	LOVELESS EXTERMINATING	120.00	O
521-2023	CH	09/18/2023	09/18/2023	RENTWEAR, INC.	63.69	C
523-2023	CH	09/21/2023	09/21/2023	DOWN TO EARTH LAWN & LANDSCAPING LLC	253.00	C
536-2023	CH	09/22/2023	09/22/2023	House Cleaning Genie	739.02	O
					Account Total:	\$2,746.56
Account Code:	1000-210-361-0000 Electricity					
428-2023	CH	09/15/2023	08/21/2023	AMERICAN ELECTRIC POWER	\$2,556.72	C
					Account Total:	\$2,556.72
Account Code:	1000-210-362-0000 Water and Sewage					

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
480-2023	CH	09/07/2023	09/07/2023	WATER AND SEWER DEPT.	\$134.28	C
					Account Total:	\$134.28
Account Code: 1000-210-363-0000 Natural Gas						
459-2023	CH	09/14/2023	09/01/2023	COLUMBIA GAS OF OHIO	\$454.79	C
					Account Total:	\$454.79
Account Code: 1000-210-452-0000 Property Maintenance/Repair Supplies & Parts						
485-2023	CH	09/08/2023	09/08/2023	QUILL CORPORATION	\$113.97	C
489-2023	CH	09/08/2023	09/08/2023	SAND ROCK MINERAL WATER CO.	27.50	C
492-2023	CH	09/08/2023	09/08/2023	AMAZON	152.93	C
					Account Total:	\$294.40
Account Code: 1000-230-299-0000 Other - Other Employee Fringe Benefits						
542-2023	CH	09/25/2023	09/25/2023	CHASE CARD SERVICES	\$41.59	C
					Account Total:	\$41.59
Account Code: 1000-230-312-0000 Travel and Meeting Expense						
522-2023	CH	09/18/2023	09/18/2023	Anna Minor	\$72.05	O
					Account Total:	\$72.05
Account Code: 1000-230-322-0000 Postage						
542-2023	CH	09/25/2023	09/25/2023	CHASE CARD SERVICES	\$4.43	C
					Account Total:	\$4.43
Account Code: 1000-230-329-0000 Other - Communications,Printing and Publicity						
542-2023	CH	09/25/2023	09/25/2023	CHASE CARD SERVICES	\$19.20	C
					Account Total:	\$19.20
Account Code: 1000-230-351-0000 Rents and Leases						
486-2023	CH	09/08/2023	09/08/2023	copeco	\$467.95	C
					Account Total:	\$467.95
Account Code: 1000-230-372-0000 Uniform Accounting Network Fees						
481-2023	CH	09/07/2023	09/07/2023	TREASURER, STATE OF OHIO	\$762.00	C
					Account Total:	\$762.00
Account Code: 1000-230-390-0000 Other - Purchased and Contracted Services						
484-2023	CH	09/08/2023	09/08/2023	UNIQUE MANAGEMENT SERVICES, INC.	\$108.35	C
					Account Total:	\$108.35
Account Code: 1000-230-451-0007 General Administrative Supplies(OFFICE SUPPLIES)						
584-2023	CH	09/01/2023	10/02/2023	CONSUMERS NATIONAL BANK	\$7.20	C
587-2023	CH	09/01/2023	10/02/2023	CONSUMERS NATIONAL BANK	13.60	C
491-2023	CH	09/08/2023	09/08/2023	AMAZON	55.85	C
520-2023	CH	09/18/2023	09/18/2023	QUILL CORPORATION	100.22	C
540-2023	CH	09/25/2023	09/25/2023	PC CoPilot	221.00	O

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
558-2023	CH	09/28/2023	09/28/2023	AMAZON	41.95	O
585-2023	CH	09/29/2023	10/02/2023	CONSUMERS NATIONAL BANK	20.00	C
586-2023	CH	09/29/2023	10/02/2023	CONSUMERS NATIONAL BANK	25.00	C
Account Total:					<u>\$484.82</u>	
Account Code: 1000-230-550-0000 Refunds and Reimbursements						
7002	AW	09/07/2023	09/07/2023	Carrie Suntheimer	\$20.99	O
Account Total:					<u>\$20.99</u>	
Account Code: 1000-230-590-0511 Other - Other{Information Technology}						
542-2023	CH	09/25/2023	09/25/2023	CHASE CARD SERVICES	\$7.09	C
Account Total:					<u>\$7.09</u>	
Report Total:					<u>\$56,181.39</u>	

Type: AM – Accounting Manual Warrant, AW – Accounting Warrant, IM – Investment Manual Warrant, IW – Investment Warrant, PM – Payroll Manual Warrant, PR – Payroll Warrant, RW – Reduction of Receipt Warrant, SW – Skipped Warrant, WH – Withholding Warrant, WS – Special Warrant, POS ADJ – Positive Adjustment, NEG ADJ – Negative Adjustment, POS REAL – Positive Reallocation, NEG REAL – Negative, CH - Account Charge, MR - Memo Receipt
 Status: C – Cleared, O – Outstanding, V – Voided, B - Batch

Revenue Status

By Fund

As Of 9/30/2023

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$25.00	\$6.57	\$18.43	26.280%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$635,548.55	\$494,011.32	\$141,537.23	77.730%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$178,360.00	\$131,401.44	\$46,958.56	73.672%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$21,374.00	\$15,539.65	\$5,834.35	72.704%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$350.00	\$335.18	\$14.82	95.766%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$200.00	\$228.25	-\$28.25	114.125%
1000-310-0314	Patron Fines and Lost Item Income{LOST CARD FEE}	\$0.00	\$0.00	\$0.00	0.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$1,750.00	\$2,036.83	-\$286.83	116.390%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$48.68	-\$48.68	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$1,500.00	\$1,192.95	\$307.05	79.530%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$500.00	\$339.42	\$160.58	67.884%
1000-611-0000	Restricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,500.00	\$1,175.00	\$325.00	78.333%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$4,000.00	\$4,433.58	-\$433.58	110.840%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-690-0000	Other - Contributions, Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$3,000.00	\$4,218.12	-\$1,218.12	140.604%
1000-820-0000	Sale of Supplies for Resale	\$100.00	\$94.43	\$5.57	94.430%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$50.00	\$125.08	-\$75.08	250.160%
1000-871-0000	Refunds for Overpayment	\$750.00	\$83.38	\$666.62	11.117%
1000-872-0000	Insurance Reimbursements	\$500.00	\$0.00	\$500.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

By Fund

As Of 9/30/2023

Fund 1000 Sub-Total:	\$849,507.55	\$655,269.88	\$194,237.67	77.135%
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Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.75	-\$0.75	0.000%
4001-651-2024	Unrestricted Contributions - Individuals{Eglie Estate Donat}	\$0.00	\$0.00	\$0.00	0.000%
4001-701-0000	Interest or Dividends on Investments	\$0.00	\$738.95	-\$738.95	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%
Fund 4001 Sub-Total:		\$0.00	\$739.70	-\$739.70	0.000%
Report Total:		\$849,507.55	\$656,009.58	\$193,497.97	77.222%

Revenue Receipt Register

September 2023

Account Code: 1000-190-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$0.07	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$0.07	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$0.07	C
Account Total:					\$0.21	

Account Code: 1000-240-0011

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
174-2023	09/09/2023	09/11/2023	STD	STARK COUNTY AUDITOR'S OFFICE	\$59,191.92	C
Account Total:					\$59,191.92	

Account Code: 1000-240-0012

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
173-2023	09/08/2023	09/11/2023	STD	CARROLL COUNTY AUDITOR'S OFFICE	\$15,744.38	C
Account Total:					\$15,744.38	

Account Code: 1000-240-0013

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
175-2023	09/12/2023	09/14/2023	STD	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,861.95	C
Account Total:					\$1,861.95	

Account Code: 1000-310-0311

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
169-2023	09/01/2023	09/01/2023	STD	PAYPAL INC	\$19.77	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$12.00	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$6.00	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$20.00	C
Account Total:					\$57.77	

Account Code: 1000-310-0312

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$12.00	C
Account Total:					\$12.00	

Account Code: 1000-340-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$8.40	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$14.80	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$6.00	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$7.10	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$8.85	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$1.40	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$16.55	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$0.25	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$5.60	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$2.70	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$6.15	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$16.70	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$0.90	C
179-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$22.20	C

Revenue Receipt Register

September 2023

Account Code: 1000-340-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
180-2023	09/21/2023	09/21/2023	STD	Daily Receipts-CNB Registers	\$2.85	C
180-2023	09/21/2023	09/21/2023	STD	Daily Receipts-CNB Registers	\$4.65	C
180-2023	09/21/2023	09/21/2023	STD	Daily Receipts-CNB Registers	\$1.75	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$1.50	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$2.05	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$1.40	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$1.10	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$2.70	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$10.10	C
Account Total:					<u>\$145.70</u>	

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$0.10	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$1.10	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$42.75	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$2.20	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$0.20	C
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$12.65	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$1.00	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$4.40	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$1.20	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$6.80	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$1.90	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$1.90	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$9.85	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$1.70	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$31.70	C
180-2023	09/21/2023	09/21/2023	STD	Daily Receipts-CNB Registers	\$0.60	C
180-2023	09/21/2023	09/21/2023	STD	Daily Receipts-CNB Registers	\$1.30	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$0.25	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$0.30	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$2.40	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$2.60	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$35.25	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$0.70	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$9.00	C
Account Total:					<u>\$171.85</u>	

Account Code: 1000-399-0398

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
171-2023	09/07/2023	09/07/2023	STD	Daily Receipts-CNB Registers	\$2.00	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$7.50	C
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$1.00	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$5.00	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$3.50	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$6.00	C
180-2023	09/21/2023	09/21/2023	STD	Daily Receipts-CNB Registers	\$1.00	C
181-2023	09/25/2023	09/25/2023	STD	Daily Receipts-CNB Registers	\$1.00	C

Revenue Receipt Register

September 2023

Account Code: 1000-399-0398

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$3.00	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$1.00	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$6.00	C
Account Total:					<u>\$37.00</u>	

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$100.00	C
178-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$36.48	C
182-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$23.15	C
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$0.80	C
Account Total:					<u>\$160.43</u>	

Account Code: 1000-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
185-2023	09/29/2023	10/02/2023	INT	Hunt. MM	\$174.38	C
186-2023	09/30/2023	10/02/2023	INT	Money Mark	\$319.00	C
190-2023	09/27/2023	10/02/2023	INT	CD072716	\$74.62	C
191-2023	09/25/2023	10/02/2023	INT	CD042517	\$9.25	C
192-2023	09/28/2023	10/02/2023	INT	CD082817	\$75.46	C
Account Total:					<u>\$652.71</u>	

Account Code: 1000-820-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
172-2023	09/11/2023	09/11/2023	STD	Daily Receipts-CNB Registers	\$0.93	C
176-2023	09/14/2023	09/14/2023	STD	Daily Receipts-CNB Registers	\$0.93	C
177-2023	09/18/2023	09/18/2023	STD	Daily Receipts-CNB Registers	\$0.93	C
Account Total:					<u>\$2.79</u>	

Account Code: 1000-831-2017

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
183-2023	09/28/2023	09/28/2023	STD	Daily Receipts-CNB Registers	\$50.00	C
Account Total:					<u>\$50.00</u>	

Account Code: 4001-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
185-2023	09/29/2023	10/02/2023	INT	Hunt. MM	\$225.20	C
186-2023	09/30/2023	10/02/2023	INT	Money Mark	\$411.97	C
Account Total:					<u>\$637.17</u>	
Report Total:					<u>\$78,725.88</u>	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Fund Status

As Of 9/30/2023

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	44.786%	\$453,812.74	\$65,813.67	\$387,999.07
4001	Capital Projects	55.214%	\$553,356.66	\$75,013.46	\$478,343.20
All Funds Total			\$1,007,169.40	\$140,827.13	\$866,342.27
Pooled Investments					\$627,837.04
Secondary Checking Accounts					\$253.20
Available Primary Checking Balance					\$238,252.03

Last reconciled to bank: 09/30/2023 – Total other adjusting factors: \$0.00

MINERVA PUBLIC LIBRARY, STARK COUNTY
Investment Listing
 System Year 2023

10/6/2023 2:35:50 PM
 JAN v2023.2

Account Name	Description	Current Value	Interest Rate	Year to Date Interest	Total Interest	Purchased Date	Maturity Date	Closed Date	Closing Price
CD042517	CONSUMERS 0106524019 25 month CD exp	\$21,778.97	0.50%	\$81.59	\$1,254.51	04/25/2017	03/25/2025		
CD072716	CONSUMERS 0106125341 exp 03/27/2024	\$21,894.21	4.02%	\$380.11	\$1,716.47	04/27/2023	03/27/2024		
CD082817	CONSUMERS 0106774145 CD 3/28/24	\$22,140.49	4.02%	\$384.38	\$1,393.43	04/28/2023	03/28/2024		
CDAR-HUNT	CDAR HUNTINGTON 5.2%	\$75,013.46	5.20%	\$0.00	\$0.00	08/10/2023	08/08/2024		
CNB-Saving	CNB Savings	\$0.00	0.00%	\$31.81	\$93.35	06/22/2022	06/22/3000	05/04/2023	\$262,063.17
HNB-Saving	HNB Savings	\$0.00	0.00%	\$29.07	\$55.52	06/22/2022	06/22/3000	08/01/2023	\$50,057.12
Hunt. MM	Huntington Money Market	\$162,451.24	3.00%	\$578.67	\$578.67	08/01/2023	08/01/2053		
Money Mark	Money Market Consumers	\$465,385.80	2.00%	\$3,420.27	\$3,420.27	05/04/2023	05/04/2073		
SAVINGS	CHASE BUSINESS SAVINGS	\$0.00	0.10%	\$49.11	\$28,273.88	08/24/2000	12/31/2099	05/05/2023	\$0.00
STAR OHIO	STATE TREASURY ASSET RESERVE OF O	\$0.00	0.04%	\$0.00	\$270,672.85	01/01/1999	12/31/2099		

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status
 By Fund

10/6/2023 2:34:06 PM
 UAN v2023.2

As Of 9/30/2023

Fund: General
 Pooled Balance: \$387,989.07
 Non-Pooled Balance: \$65,813.67
 Total Cash Balance: \$453,812.74

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-100-450-2023	Supplies>Youth Anonymous Donation 1/22}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-100-590-2020	Other - Other(Covid 19 Grant Expense)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-100-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$103,759.00	\$0.00	\$68,917.11	\$34,841.89	66.420%
1000-110-110-0002	D Salaries(MANAGERS)	\$0.00	\$0.00	\$48,515.00	\$0.00	\$36,120.00	\$12,395.00	74.451%
1000-110-110-0003	D Salaries(NON-PROFESSIONALS)	\$0.00	\$0.00	\$222,253.00	\$0.00	\$156,097.46	\$66,155.54	70.234%
1000-110-110-0004	D Salaries(SUBSTITUTES)	\$0.00	\$0.00	\$5,000.00	\$0.00	\$2,848.50	\$2,151.50	56.970%
1000-110-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$14,726.00	\$0.00	\$12,637.49	\$2,088.51	85.818%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$52,271.00	\$0.00	\$37,278.26	\$14,992.74	71.317%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$5,414.00	\$0.00	\$3,713.11	\$1,700.89	68.583%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$48,023.00	\$14,465.17	\$33,557.83	\$0.00	69.879%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$400.00	\$77.82	\$322.18	\$0.00	80.545%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,370.00	\$1,370.00	\$0.00	\$0.00	0.0000%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-300-2017	Purchased and Contracted Services(RESTRI DOLLY PARTON LIBRA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-300-2019	Purchased and Contracted Services(Mental Health FA grant pr)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$100.00	\$25.03	\$74.97	\$0.00	74.970%
1000-110-390-0391	Other - Purchased and Contracted Services(Grunder Fund)	\$0.00	\$0.00	\$2,165.00	\$0.00	\$472.00	\$2,165.00	0.0000%
1000-110-390-0392	Other - Purchased and Contracted Services(Powell Fund)	\$0.00	\$0.00	\$2,773.00	\$0.00	\$472.00	\$2,301.00	17.021%
1000-110-450-0015	Supplies(PROGRAMMING SUPPLIES)	\$0.00	\$0.00	\$4,000.00	\$155.11	\$3,844.89	\$0.00	96.122%
1000-110-450-2023	Supplies>Youth Anonymous Donation 1/22}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-451-0007	General Administrative Supplies(OFFICE SUPPLIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-110-0003	D Salaries(NON-PROFESSIONALS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-411-0000	Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-411-0109	Books and Pamphlets(Donation Adult Books-Moser)	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0000%
1000-120-411-1000	Books and Pamphlets(ADULT DEPT. BOOKS)	\$0.00	\$0.00	\$21,500.00	\$0.00	\$14,587.07	\$2,724.87	67.847%
1000-120-411-2000	Books and Pamphlets(YOUTH DEPT. BOOKS)	\$0.00	\$0.00	\$19,000.00	\$4,479.59	\$12,637.59	\$1,882.82	66.514%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

10/6/2023 2:34:06 PM
 UAN v2023.2

By Fund
 As Of 9/30/2023

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-411-2022	Books and Pamphlets(Eglie Adult Books Fund)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,000.00	\$1,881.74	\$5,118.26	\$0.00	73.118%
1000-120-413-1006	Audiovisual Materials(Audiovisual Materials ADULT)	\$0.00	\$0.00	\$5,000.00	\$2,003.91	\$1,410.96	\$1,585.13	28.219%
1000-120-413-1007	Audiovisual Materials(DOWNLOADABLE CONTENT)	\$0.00	\$0.00	\$26,000.00	\$5,673.53	\$20,326.47	\$0.00	78.179%
1000-120-413-2004	Audiovisual Materials(YOUTH CDs)	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.000%
1000-120-413-2006	Audiovisual Materials(Audiovisual Materials YOUTH)	\$0.00	\$0.00	\$4,000.00	\$710.33	\$1,697.61	\$1,592.06	42.440%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$500.00	\$0.00	\$361.95	\$136.05	72.390%
1000-120-418-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$900.00	\$121.18	\$123.82	\$655.00	13.758%
1000-120-459-0008	Other - Supplies(CATALOGING & PROCESSING SUPPL.)	\$0.00	\$0.00	\$3,000.00	\$1,703.83	\$1,296.17	\$0.00	43.206%
1000-210-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$8,750.00	\$1,839.79	\$6,910.21	\$0.00	78.974%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$41,900.00	\$8,857.50	\$15,796.14	\$17,246.36	37.700%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$1,640.00	\$624.00	\$1,016.00	\$0.00	61.951%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$41,324.00	\$18,626.29	\$19,117.71	\$0.00	46.263%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$24,000.00	\$4,489.57	\$19,510.43	\$0.00	81.293%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$289.16	\$410.84	\$0.00	58.691%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$12,000.00	\$3,642.29	\$8,357.71	\$0.00	69.648%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$4,000.00	\$981.60	\$3,018.40	\$0.00	75.460%
1000-230-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$60.00	\$440.00	12.000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$1,900.00	\$114.35	\$1,285.65	\$500.00	67.666%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$300.00	\$97.96	\$202.04	\$0.00	67.347%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-325-0009	Advertising(LEGAL ADS & PUBLICATIONS)	\$0.00	\$0.00	\$50.82	\$0.00	\$50.82	\$0.00	100.000%
1000-230-325-0010	Advertising(EMPLOYEE VACANCY ADS)	\$0.00	\$0.00	\$1,653.65	\$200.00	\$1,453.65	\$0.00	87.906%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$749.18	\$66.14	\$426.94	\$256.10	56.988%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$10,000.00	\$295.88	\$9,704.12	\$0.00	97.041%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.000%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$5,680.00	\$1,281.95	\$4,398.05	\$0.00	77.430%

Report reflects selected information.

Appropriation Status

By Fund

As Of 9/30/2023

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-371-0000	Auditing Services	\$0.00	\$0.00	\$2,359.00	\$0.00	\$0.00	\$2,359.00	0.000%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,048.00	\$762.00	\$2,286.00	\$0.00	75.000%
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$17,340.00	\$586.05	\$15,985.95	\$768.00	92.191%
1000-230-390-0014	Other - Purchased and Contracted Services(COMPUTER SVCS & I}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies(OFFICE SUPPLIES}	\$0.00	\$0.00	\$3,000.00	\$526.41	\$2,473.59	\$0.00	82.453%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$300.00	\$158.68	\$141.32	\$0.00	47.107%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$21,211.00	\$5,097.51	\$16,113.49	\$0.00	75.968%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$130.00	\$124.00	\$6.00	\$0.00	4.615%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$200.00	\$179.01	\$20.99	\$0.00	10.495%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other(Information Technology}	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	100.000%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
1000-930-930-0000	Contingencies	\$0.00	\$0.00	\$10,046.35	\$0.00	\$0.00	\$10,046.35	0.000%
1000-990-990-2020	Other - Other Financing Uses(Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$0.00	\$0.00	\$914,401.00	\$85,696.44	\$545,189.75	\$283,515.81	59.623%

Fund: Capital Projects

Pooled Balance: \$478,343.20

Non-Pooled Balance: \$75,013.46

Total Cash Balance: \$553,356.66

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.000%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$5,000.00	\$2,000.00	\$0.00	\$3,000.00	0.000%
4001-760-720-2021	Land Improvements(McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-740-2024	Building Improvements(Egile Estate Donation}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$45,000.00	\$0.00	\$36,530.00	\$8,470.00	81.178%
4001-760-750-2021	Furniture and Equipment(McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Projects Fund Total:		\$0.00	\$0.00	\$90,000.00	\$2,000.00	\$36,530.00	\$51,470.00	40.589%
Report Total:		\$0.00	\$0.00	\$1,004,401.00	\$87,696.44	\$581,719.75	\$334,985.81	57.917%

Report reflects selected information.

End

Minerva Public Library

**September 2023 Financial
Reports**

**Submitted for October
2023 Board Meeting**

Director's Report—September, 2023

Building and Grounds—the Bill Powell statue up, but waiting for the plaque installation and if there will be a dedication.

We are waiting for installation of automatic paper towel dispensers in the rest rooms and kitchen areas. We are also waiting on installation of new automatic hand soap dispensers to replace the current pump style attached to the sink that is leaving stains in the sinks.

The problems with the security alarm system are now daily. We regularly use the bypass system to set the alarm. The system was installed by 21st Century and our representative is Gary Weikart. They will be here this week to install the new/updated system.

We are behind on installing new cameras for the rest of the building. There are 9 cameras waiting to be updated and adding one additional camera to monitor the statue area. The quote from 21st Century Integrated Systems totals \$8,279 and is in your packets. The control box setting under my desk is now making loud noises and not working correctly.

Staffing— We are short staffed as our daily numbers are increasing. We now have several preschool programs and all except 4th grade of the Elementary classes are attending for story time and/or to check out books. We are also pleased to have disability classes now attending. We have expanded our afterschool activities and have increased attendance of students coming over after school as well as some parents. Students are spending time in the study rooms to do their homework while other students are using the new large screen TVs to play video games. We also have programs such as board games, puzzles, and other activities. We are now working on adult programming possibilities. We currently have an adult crochet club, a sewing group, and a book club that meet weekly in one of our rooms.

Projects—

The Puzzle Trading Program is just finishing with only a few puzzles unclaimed.

We are also just finishing the Annual Fall Book Sale and have had many 1st time patrons attend the sale. We sold 37 chairs that needed repair as well as other items. The community was very pleased to purchase these items. The Book Sale appears to be setting record numbers for participants and total dollars raised.

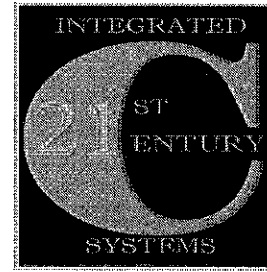
class that a student must register for and provide a parent permission slip which can be accessed electronically as well as paper form. We demonstrate simple snacks to make after school and not only instruct how to make it, but have the participants actually make their own. Once everything is ready everyone enjoys eating what they created. This class includes safety in the kitchen through all aspects.

21st Century Alarm

PO Box 4

Salem, Ohio 44460-1474

www.21stcenturyalarm.com



QUOTE

Quote Date: 09/29/2023

Quote Number: 19744

Minerva Public Library

677 Lynnwood Drive

Minerva, Ohio 44657

Site Information

677 Lynnwood Drive

Minerva 44657

Item	Qty	Unit Price	Amount
8MPIPVD Eight Megapixel IP Vandal Dome Camera with IR's, 1/3" Progressive Scan CMOS • 2560 ×1440@30fps • 2.8/4/6/8mm fixed lens, • Color: 0.01 Lux @ (F1.2, AGC ON), 0.018 lux @ (F1.6, AGC ON), 0 Lux with IR • H.265+, H.265, H.264+, H.264 • Three streams • 120dB WDR • 2 Behavior analyses, and face detection • BLC/3D DNR/RO Matrix IR 2.0	1.00	450.00	450.00
4MP IP Dome Camera - MP Dome 2.8mm: 1/3" CMOS, ICR, 2592*1520: 30fps; 2560*1440:30fps,2048 x 1520 :30fps,1920 x 1080:30fps, Ultra 265/H.264/MJPEG, Triple streams, DC12V & PoE, Micro SD card slot, 120dB WDR, Audio 1/1,Alarm 1/1, IP67& IK10, Fixed lens (2.8mm,4.0mm,optional), IR range: up to 30m, 3-Axis TR-JB03-G-IN, TR-WM03-D-IN, TR-JB07/WM03-G-IN	9.00	350.00	3,150.00
OVS IP LICENSE	10.00	165.00	1,650.00
16 Port POE Network Switch	1.00	319.00	319.00
CAT6 Plenum Orange - Camera Drops	10.00	85.00	850.00
Installation, Setup, programming of the above equipment	1.00	1,860.00	1,860.00

Sub Total:	\$8,279.00
Tax:	\$0.00
Total:	\$8,279.00

Description: Replace 9 existing analog cameras and add one camera facing the statue outside

Notes: