

# 2021 Annual Report

Library Board President – Roger Bartley  
Library Director – Tom Dillie  
Fiscal Officer – Christina Davies

In 2021 the library staff tried new ways to engage with you, the library patron, as we all figured out how to get long during the pandemic. Youth Services staff presented programs online and outside, offered new and creative take home projects for children of all ages, and returned to programs in person and in the building with the start of the new school year. Adult Services offered take and make crafts for the first time which proved very popular. Staff helped patrons figure out how to enjoy the library's free download and streaming content to read, watch, and listen to. A new heating and cooling control system, and new air conditioning condensers made the library more comfortable and improved energy efficiency. We continued to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, downloadable materials, programs, and services, that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

## ***In 2021***

- You checked out or renewed library materials 163,174 times.
- You visited the library 42,579 times.
- You picked up at the drive-up window 2,895 times.
- You asked 9,256 reference questions of library staff.
- The Library loaned 31,528 items to patrons at other Ohio libraries.
- You borrowed 16,696 items from other Ohio libraries.
- The Library added 4,900 items to the collection for you to check out and enjoy.

## **Keeping you connected—online and in the community**

In 2021, the replaced all the public computers with newer, faster machines which include Microsoft Office software. The library offers high-speed internet access throughout the building on desktop computers, laptops, and through wifi to which you can connect y our own devices. Downloadable books, audiobooks, music, and movies are available to you to enjoy for free through the Ohio Digital Library Hoopladigital.com, and Kanopy, which provides streaming movies and television programs. LinkedIn Learning provides comprehensive online job training for you in the library, at home, or on the go. Databases from the Ohio Web Library provide online access to magazines and journals, genealogy resources, encyclopedias, car repair guidance, hobby and craft information, and reference books. The Library has a variety of meeting and study rooms for your use and once again makes those rooms available for private functions as well as public meetings.

## ***In 2021***

- The library was open 304 days and 2,269 hours.
- You downloaded 22,636 e-books, audiobooks, CDs, and movies—a new record!
- You connected to library wi-fi over 6900 times.
- You used the study rooms over 513 times for studying, writing, tutoring, and working.

## Service to Youth

The always popular Summer Reading Program moved outdoors this year. With the start of the new school year in the fall, the Library resumed in-building story times for young patrons and their caregivers, and resumed after school activities for tweens and teens. The Library also provides class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite school, the YMCA Preschool, and area homeschoolers.

### ***In 2021 Library staff provided:***

- 258 scheduled class visits to the Library—5193 students served.
- 43 visits by library staff to classes at local schools—919 students served.
- 26 story times for children of various ages—637 children and caregivers served.
- 51 different Summer Reading events—2,092 children and caregivers served.
- 37 virtual programs—4191 views.
- 140 other youth programs—1,323 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program, and offers the 1000 Books Before Kindergarten reading challenge to encourage early literacy skills.

## Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF currently receives 1.7% of the State's General Revenue Fund. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's Budget Commission.

<b>2021 Revenue</b>	<b>Percent</b>	<b>Amount</b>
Public Library Fund (PLF)	97.6%	\$775,858
Fines and Fees	.6%	\$ 5,060
Contributions	1.0%	\$ 7,829
Miscellaneous	0.4%	\$ 3,245
Investment Earnings	0.4%	\$ 3,231
<b>Total</b>	<b>100.0%</b>	<b>\$795,223</b>

<b>2021 Operating Expenditures</b>		
Salaries and Benefits	47.1%	\$366,012
Library Materials	9.2%	\$ 71,629
Purchased Services	16.8%	\$130,069
Other	1.4%	\$ 17,309
Supplies	2.3%	\$ 11,254
Transfer to Capital Fund	23.2%	\$180,000
<b>Total</b>	<b>100.0%</b>	<b>\$776,273</b>

<b>2021 Capital Expenditures</b>		
Maintenance and Repair	84.2%	\$144,607
Land Improvements	2.3%	\$ 3,869
Furniture and Equipment	13.5%	\$ 23,189
<b>Total</b>	<b>100.0%</b>	<b>\$171,664</b>

## Generous Support

The Library appreciates your generosity in donating to help provide library programs and services. Please consider the Library when you plan your annual giving.

In 2021 Library patrons and local businesses gave targeted donations totaling \$1,675.

- Library book sales and anonymous donations provided \$3,154.
- Patrons donated 487 books, DVDs, videogames, and audiobooks to the Library's collection.